**Heald Green Health Centre PPG and**

**Annual General Meeting Minutes of Thursday June 2018**

1. **Welcome and introductions.**

Christine, Chair, welcomed everyone to the meeting and explained that it would be in two parts with speakers in the first part and then the business of the Annual General Meeting in the second. Dr Morris introduced the two speakers Emma Oughton, Assistant Research Delivery Manager and Janet Eastwood, Head of Communications from the Clinical Research Network of National Institute for Healthcare Research.

**2. Research delivery & Patient and Public Involvement – Emma Oughton & Janet Eastwood.**

Emma began the talk and explained how the National Institute for Healthcare Research (NIHR) was the arm of research of the NHS. She went on to describe the range of research that was covered nationally and what was happening in Greater Manchester and how many people were involved. Emma gave examples of how research is taking place in GP practices and what that can mean for people.

Janet went on to describe how patients, carer sand the public can be involved beyond clinical trials and the different roles that people can do such as a Patient Research Ambassador.

There were questions and comments from members of the group.

Emma and Janet were thanked for their input, which offered many insights into the wide range of work undertaken in research.

**3. Annual General Meeting 2018**

1. **Chair’s opening remarks**

Christine referred members to the copies of the minutes from the last AGM in May 2017 and the Annual report for 2017/18. The 2017/18 Annual report, gave highlights of the last year and the objectives of support and development for 2018/19.

Christine commented that the programme had been lighter for the past year due to a lack of volunteers to help run things but hoped for some new members for the coming year 2018/19.

**Objectives and focus in 2018/19**

**Main aim**

Continue to work to support the practices to promote and enable the best quality of life for its patient population through general health awareness, support and information.

**Objectives and focus in 2018/19**

1. Recruit more volunteers to support and steer the work of the PPG.
2. Promoting and enabling more patients to take advantage of patient online access to their records, make appointments and renew prescriptions online;
3. Develop new ways to support both practices and the local community.

Christine thanked George Rogers, only committee member, for his support during the year and the support of the two practices.

Christine reminded the group that that she wanted to stand down from being Chair, due to pressing commitments, but would continue until a replacement could be found.

1. **Election of Officers**

Officers proposed and seconded by PPG members are as follows:

Christine Morgan was re-elected as Chair and

George Rogers was willing to serve for a further year.

1. **Any Other Business**

The issue of the difficulty of getting through to the practices by phone was raised and everyone agreed how difficult it was. Dr Morris and Dr Griffiths said they were waiting for improvements to be made centrally by the CCG so it would be useful to pass on comments to the CCG.

A second issue was raised about a change in the testing strips for patients with diabetes. The doctors had not had any other patient with problems so the person was advised to write in with his specific issues, as this was not a matter for the PPG.

The meeting closed at 8.50pm with everyone thanked for their attendance.